

## EQ Assessment Certification 1:1

Distance Learning

**SEI 1:1 = powerful + in-depth + convenient**

Learn to assess the drivers of people-performance from the convenience of your desk.



# SEI 1:1 Certification

**Learn to assess the drivers of people-performance – at your convenience.**

The SEI toolkit includes three validated assessments to measure the key drivers of performance – in a context of current life/work/school success. SEI tools are best in class because they blend **practicality, depth, simplicity, accuracy,** and a **global perspective**. The 1:1 process equips you to administer, deliver, and interpret the SEI & SEI360 for adults, and the SEI-YV for children.

The program includes virtual classroom sessions (live, online with your coach, interact on screen via web-cam), individual coaching sessions, and independent work. The program takes approximately three weeks, including:

- Virtual classroom sessions: 5 hours
- 1:1 coaching: 5 hours
- Independent work: 22 hours

Registration also includes all resources: *At the Heart of Leadership* book, the SEI Certification Manual with CD, Certified Intranet Account, SEI Intranet Account with credits for 5 practice SEIs, 2 Strengths Reports, 1 SEI360, and 4 SEI-YVs. The registration fee is \$1295 for one person, currently on special at **\$995**.

There are four phases in the program:

1. Engage: Learn the model and background
2. Activate 1: Use the SEI self-assessment
3. Activate 2: Use the SEI-Youth Version & the SEI360 feedback tools
4. Reflect: Synthesis learning, plan next steps

Upon completion of these steps, the coach earns the SEI EQ Assessor Certification (designated “active” in our online intranet and certificate mailed).

The course includes a follow-up call 90 days after completion to check-in on progress and clarify remaining questions.

The following page includes a detailed, step-by-step guide to the program with a space to checkmark each step on completion. The course must be completed within 60 days of registration, and the final certification may be completed within an additional 30 days.

**To register email our SEI Program Manager: Yoshimi Miyazaki <yoshimi@6seconds.org>**

*Note: When you register, please specify that you prefer to focus on Adults/Workplace, or on Youth/Education/Family so we can assign you the correct mentor.*



## Progress Checklist

Phase	Step	Time	Check
<b>Engage</b>  Understand the value of the toolkit and be prepared to jump into learning to use the SEI	Sign up for the class and create a schedule with your coach; coach mails pack of materials (binder, book, CD)	Call, 5 min	
	Read <i>At the Heart of Leadership</i>	~4 hours	
	Review the Business Case and/or School Case for EQ	~1 hour	
	Take the SEI Leadership or Development Report	20 min online	
	Coaching: Experience a 1:1 debrief of the tool	1 hr, phone	
	Class 1: Six Seconds Model (clarify understanding of the model)	1 hour, virtual class	
<b>Activate (part 1)</b>  Learn to deliver, interpret, and debrief the SEI	Class 2: SEI Profiles (interpreting profiles and understanding SEI datasheets)	1 hour, virtual class	
	Read the SEI Technical Manual	2 hours	
	Review the SEI Toolkit brochure and the sample reports from the CD	~1 hour	
	Class 3: SEI Delivery (deciding which tool to use, using the intranet, sending invitation, pricing)	1 hour, virtual class	
	Read the Guide for SEI Practitioners	~2 hours	
	Invite 3-5 people to take the SEI, schedule debriefs	20 min	
	Coaching: Prepare to debrief	1 hr, phone	
	3-5 practice debriefs	~3-5 hours	
<b>Activate (part 2)</b>  Learn about the SEI360 and SEI-YV	Coaching: set up your 360	30 m, phone	
	Invite people to give you 360 feedback	~30 min	
	Coaching: review your 360 + prepare to practice 360	1 hour, phone	
	Create 360 project, deliver, debrief	~2 hours	
	Experiment taking SEI-YV yourself, review report	30 min	
	Study the SEI-YV manual	~2 hours	
	Class 4: The SEI-YV	1 hour	
	Practice the SEI-YV 2+ times	~2-3 hours	
<b>Reflect</b>  Review learning, plan next steps	Class 5: SEI Applications (reviewing different ways of using the tools)	1 hour, virtual class	
	Prepare to begin using with clients; create Intranet account	~2 hours	
	Coaching: discuss key learning + when to use the tools; define action plan for next steps	1 hour, phone	
	Practicum: "Final check" debrief with coach; discuss key questions	1 hour, phone	